



*Jyoti* relocation

# INTRODUCTION OF JYOTI RELOCATION

The Agency has been existing in Geneva since 2007 and focuses on personalised relocation programmes for companies, individuals and families.

The Agency also specialises in all aspects of Swiss Real Estate to conclude purchase/ sale of properties accompanied with expert guidance and advice at each step.

We are backed with a strong network of experts required to make a relocation smooth.

# LIST OF SERVICES



Temporary Accommodation :  
According to guidelines set by employer/ Client



Home Search :  
After complete assessment of Client's needs.



Administrative Formalities :  
In accordance with local rules.



Child Care/School Search:  
Assisting client with the application process.

# LIST OF SERVICES



Orientation Tour :  
With a comprehensive view  
of day- to day life.



Cultural Orientation :  
Complete explanation of  
cultural aspects in a new  
country.



Administrative  
formalities upon  
departure



Specialised Real Estate  
Services:  
To conclude property  
purchase or sale.

# RELOCATION PROCEDURE



Human Resource Department contacts us to introduce the employee. We then contact the employee with a questionnaire which he/ she fills out and returns to us. We contact the employee for clarifications with the questionnaire and to finalise a programme.

From here, we start a journey that we undertake till the end.

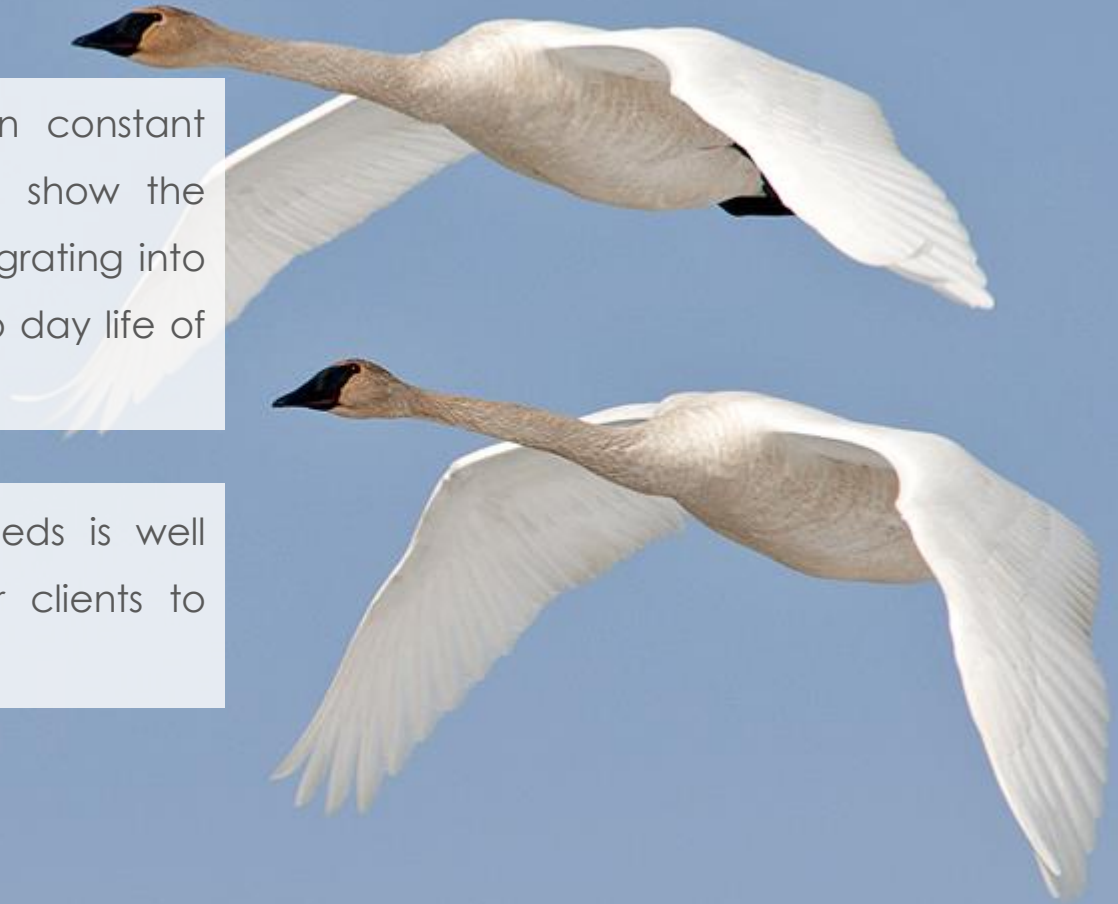
# IMPORTANCE OF OUTSOURCING

- The services are personalised and designed for each individual
- We maintain utmost confidentiality and neutrality
- The employee is productive at work in the least amount of time

# INTEGRATION INTO THE COMPANY AND GENEVA LIFE

During the service we maintain constant contact with the employee to show the different cultural aspects of intergrating into the company life and the day to day life of Geneva.

Our sentivity to the Clients' needs is well reputed. This is what helps our clients to integrate well.



# CLIENTS' FEEDBACK

“Everything has been happening very promptly without me having to initiate anything myself. I am very appreciative of the Agency's services. They have been extremely helpful and very good to work with.”

- Klara Zuercher, Critical Mass

“ Thank you very much for arranging an itinerary that incorporated all the points we had requested. The visits to crèches and housing examples were much appreciated. We found it a very useful and comprehensive orientation visit in the time available and you were very helpful in answering our questions.”

- Dana Brealey, SC Johnson

- The services end with a feedback form that helps us to keep progressing





Thank you

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